



POSITION ANNOUNCEMENT

- Date:** February 2019
- Position:** **CHIEF ADMINISTRATIVE OFFICER –LIMB LOSS**
- Responsibilities:** Direct, implement, and promote a National Resource and Information Center to allow people with limb loss (PWLL) to live independent, self-sufficient lives. As Director, you will work with nationally based partners to develop and execute plans to increase peer mentoring services available to all PWLL through the effective use of technology and development of a broad network of peer mentors; develop and implement a work plan to educate and empower PWLL; establish evaluation tools and processes to ensure accountability and continuous improvement of program goals and maintain consistent communication with sub-recipients, staff, Advisory Committee, outside partners to ensure all program goals and objectives are met. The Director will also develop and lead advocacy and government relations efforts on a national level.
- Qualifications & Education:** Successful candidate will have a bachelor's degree or higher. Background in limb loss and disability community and experience managing large, multi-faceted projects/grants with multiple partners and teams is essential. Effective leadership skills in the disability field, ability to be innovative, excellent communication and presentation skills required.
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